

**SUBMITTED TO THE ADVISORY COUNCIL ON HISTORICAL PREVERSATION  
PURSUANT TO 36 CFR § 800.6(a)**

WHEREAS, the United States Postal Service has determined that the handicapped accessibility modification project will have an effect upon the Stillwell, OK Main Post Office, a property eligible for inclusion in the National Register of Historic Places, and has consulted with the Oklahoma State Historic Preservation Officer (SHPO) and the Advisory Council on Historic Preservation (Council) Pursuant to 36 CFR Part 800, regulations implementing Section 106 of the National Historic Preservation Act (16 U.S.C. 470f); [and Section 110(f) of the same Act (16 U.S.C. 470h–2(f))] and

NOW, THEREFORE, the United States Postal Service and the Oklahoma (SHPO), and the Council agree that the undertaking shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

**Stipulations**

The United States Postal Service will ensure that the following measures are carried out:

**1. Administrative Conditions**

The United States Postal Service shall ensure that the following recordation measures are carried out in consultation with the Oklahoma State Historical Preservation Officer prior to demolition, alteration, rehabilitation:

- A. Preparation of architectural documentation in accordance with the "Secretary of Interior's Standards and Guidelines for Architectural and Engineering Document–ation" (48 FR 44730–38), HABS/HAER Documentation Level II, to include, but not limited to:
  - 1.) Transfer of Original Drawings to acid–free paper, via large format photographic copying.
  - 2.) Large format photos: one photo of two adjoining exterior elevations (the front and side), one of the front exterior elevation, one of the rear elevation, one of the front entrance door, lanterns, and steps, two of the postal lobby interior views, and one photocopy as defined by HABS/HAER) of each of the available historic views, for a minimum total of six photographic views,....
  - 3.) Delivery of copies of all documentations to the Oklahoma SHPO for their approval within fifteen (15) days from receipt of said documentation, and
  - 4.) A brief historical narrative history of the Stillwell, OK Main Post Office.
- B. Should any party to this agreement object within thirty (30) days after receipt to any plans, specifications, contracts, or other documents provided for review to this agreement, or to the manner in which this agreement is being implemented, the United States Postal Service shall consult with the objecting party to resolve the objection. If the Postal Service determines that the objection cannot be resolved, the

Postal Service shall forward all documentation relevant to the dispute to the Council. Within thirty (30) days after receipt of all pertinent documentation, the Council will either:

- 1.) provide the Postal Service with recommendations, which the Postal Service will take into account in reaching a final decision regarding the dispute; or
  - 2.) notify the Postal Service that it will comment pursuant to 36 CFR § 800.6(b) and proceed to comment. Any Council comment provided in response to such a request will be taken into account by the Postal Service in accordance with 36 CFR § 800.6(c)(2) with reference to the subject of the dispute.
- C. Any recommendation or comment provided by the Council will be understood to pertain only to the subject of the dispute; the Postal Service's responsibility to carry out all actions under the agreement that are not the subject of the dispute will remain unchanged.
- D. At any time during implementation of the measures stipulated in this agreement, should an objection to any such measures be raised by a member of the public, the Postal Service shall take the objection into account and consult as needed with the objecting party, the SHPO, others as needed, and the Council if necessary to resolve the objection.

Execution of this Memorandum of Agreement and implementation of its terms evidence that the United States Postal Service has afforded the Council an opportunity to comment on the Stillwell, OK Main Post Office Project and its effect on historic properties and that the Postal Service has taken into account the effects of the undertaking on historic properties.

#### ADVISORY COUNCIL ON HISTORIC PRESERVATION

BY: \_\_\_\_\_ Date: \_\_\_\_\_

#### OKLAHOMA STATE HISTORIC PRESERVATION OFFICER

BY: Melvena Heisch Date: 9-3-93

Melvena Heisch, Deputy State Historic Preservation Officer

#### THE UNITED STATES POSTAL SERVICE

BY: Ross Fleischmann Date: 09-02-93

Ross Fleischmann, Manager Administrative Services